

# Charity Christian Academy Enrollment Contract

## 2017 – 2018

Both parents, guardians, or other persons responsible for payments should read all the provisions of this contract, complete the required information, sign and return the contract to the school office accompanied by a non-refundable enrollment fee as indicated on the fees chart below. A student is accepted for enrollment or re-enrollment when the contract has been delivered to the school, countersigned and dated. A copy of the accepted contract will be returned prior to the start of the school year. No amendment to this contract and no alteration or addition to the printed terms hereof will be effective without the express prior written approval of the school's board of trustees.

Student's Name \_\_\_\_\_ Grade to Enter \_\_\_\_\_ Date to Enter \_\_\_\_\_

In consideration of the acceptance of this contract by the school, the undersigned agrees to pay the required TOTAL TUITION for the full academic year and any additional fees incurred and agrees to be bound by the provisions of this contract. So long as tuition and fee payments are not delinquent, tuition payments are due no later than the dates listed in this contract.

### **Enrollment and Re-enrollment is conditioned upon the following terms:**

1. Successful completion of the current academic year and recommendation of the School is required for re-enrollment of currently enrolled students.
2. A non-refundable Enrollment Fee (check tuition payment schedule on page 2 for rates) must accompany the contract. Tuition payments must be received by the school on or before each due date. Tuition for students entering the school after the start of the second semester will be prorated based on the number of attendance days remaining in the school year.
3. Acceptance of enrollment constitutes an agreement to pay the full academic year's account, comprised of both TOTAL TUITION and all related fees and expenses of the student. The school is entitled to be reimbursed for any attorney's fees and costs incurred in the collection of any unpaid balance.
4. An account is considered delinquent if not paid by the 10th of the month. A late payment fee of 3% monthly, will be charged on a delinquent account and the student's login will be shut down until payment is received. Whenever a tuition or fee account becomes past due for a period of 60 days from its due date then, the account will be turned over to collections and charged a \$12.00 penalty fee.
5. Immediate notification of early withdrawal from contractual agreement with Charity Christian Academy will result in a one percent discount of remaining unpaid balance of the contract excluding enrollment fee, but will not dismiss the responsibility of the parent to pay the remaining unpaid balance for the year.
6. Transcripts will be held for students until all unpaid tuition and fees are received.

Both parents (unless it is a one-parent household) must sign this contract:

Signature \_\_\_\_\_  
Father/Guardian or Person Responsible  
for payment

Signature \_\_\_\_\_  
Mother/Guardian or Person Responsible  
for payment

## ***Tuition Payment Schedule***

### ***Distance Education Programs***

Program	Annual Cost	One Payment Plan		Ten-Payment Plan	
		Enrollment Fee, due at enrollment	Tuition Due by 6/15/17 One month free	Enrollment Fee, due at enrollment	Tuition Due by 10 <sup>th</sup> of each month from August through May
Nursery 1 & 2, includes curriculum and USA shipping	\$150.00	\$80.00	\$68.00	\$80.00	\$7.00
Preschool 1 & 2, includes curriculum and USA shipping	\$225.00	\$85.00	\$126.00	\$85.00	\$14.00
Kindergarten 1& 2, includes CTC Math, if desired	\$225.00, plus books	\$15.00	\$189.00	\$15.00	\$21.00
Grades 1 – 8, includes access to Typing Club and CTC Math, if desired	\$295.00, plus books	\$15.00	\$263.00	\$15.00	\$28.00

### ***Online Program***

Program	Annual Cost	One Payment Plan		Twelve-Payment Plan	
		Enrollment Fee, due at enrollment	Tuition Due by 6/15/17 One month free	Enrollment Fee, due at enrollment	Tuition Due by 10 <sup>th</sup> of each month from June through May
Online Grades 3 – 12, includes access to CTC Math and Typing Club, if desired	\$695.00	\$275.00	\$385.00	\$275.00	\$35.00
Dual Credit without Ignitia (does not include any college fees or books)	\$110.00	\$10.00	\$90.00	\$10.00	\$10.00

### ***Stand Alone Curriculum***

Program	Annual Cost	One Payment Plan	
		Enrollment Fee, due at enrollment	Tuition Due by 6/15/17
CTC Math (Grades K - 12)	\$40.00	\$40.00	N/A
Typing Club	\$5.00	\$5.00	N/A
Combination Package of both stand alone products	\$40.00	\$40.00	N/A

Both parents (unless it is a one-parent household) must sign this contract:

Signature \_\_\_\_\_  
 Father/Guardian or Person Responsible  
 for payment

Signature \_\_\_\_\_  
 Mother/Guardian or Person Responsible  
 for payment