

Hello and Welcome to your Parent/Guardian Access powered by Ignitia.

The Ignitia Administrator or a designated teacher at your student's school set up access for you. You should have received an email with a link to access the Parent login page.

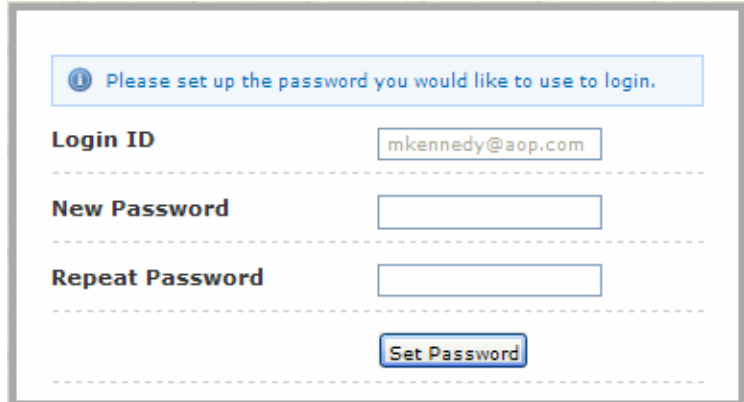
Please review the steps below. If you have difficulties, please contact the admin or teacher you worked with to set up your initial access.

Getting Started

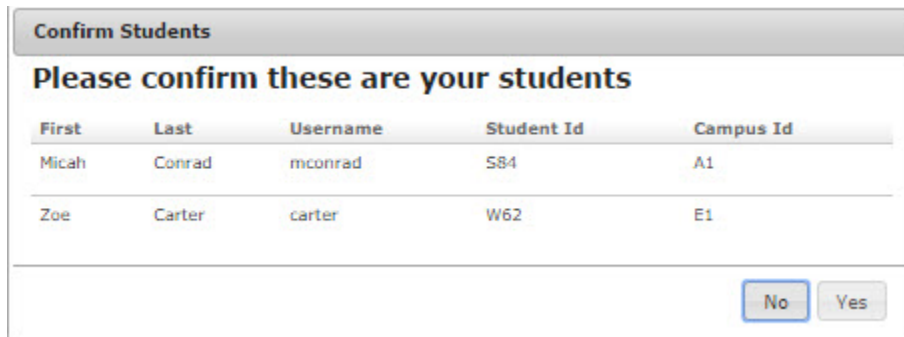
1. Open the email message and click the link.
2. Enter your chosen password twice.
3. Click **Set Password**.

To Login

1. Enter the **Username** (your email address).
2. Enter the **Password** (the one you just created).
3. Read and accept the **End User License Agreement (EULA)**. (You only need to do this the first time you login.)
4. Click **Yes** to verify the students listed, as shown below.



The screenshot shows a web form for setting a password. At the top, there is a blue information box with a question mark icon and the text "Please set up the password you would like to use to login." Below this, there are three input fields: "Login ID" with the value "mkennedy@aop.com", "New Password", and "Repeat Password". A "Set Password" button is located at the bottom right of the form.



The screenshot shows a dialog box titled "Confirm Students" with the heading "Please confirm these are your students". It contains a table with the following data:

First	Last	Username	Student Id	Campus Id
Micah	Conrad	mconrad	S84	A1
Zoe	Carter	carter	W62	E1

At the bottom right of the dialog, there are two buttons: "No" and "Yes".

You should now see your **Home** page.


On your **Home** page you see the **Welcome** and **Message of the Day** (in the blue box), just as your students do. Below that are two tabs, the **Activity Stream** and the **Calendar**. The **Calendar** shows you which days are designated as school days by your Ignitia school. These are the days when Ignitia automatically assigns course work to students.

The **Activity Stream** is the tab you see when you log in to Ignitia. You see all enrolled courses below each student name. Beside each course title you see the student's progress and score for that course. The course title is a link that will take you directly to the **View Student Course Assignments** tab where you see some information about each assignment in the course. (see page 4 for more on this tab.)

Parent / Guardian Home Page

HOME
VIEW STUDENT COURSES
VIEW STUDENT ASSIGNMENTS

Welcome, Ann



Chi Rho Academy welcomes you to journey with us as we learn and grow in God's grace.
 I will give thanks to you, Lord, with all my heart; I will tell of all your wonderful deeds. I will be glad and rejoice in you; I will sing the praises of your name, O Most High.
 Psalm 9: 1-2

Activity Stream
Calendar

My Students

Zoe Carter carter, null, null (Active)

Course	Progress	Score
New Testament Survey	<div style="width: 8%;"><div style="width: 8%;"></div></div> 8%	94.30
English I	<div style="width: 9%;"><div style="width: 9%;"></div></div> 9%	94.10
Algebra I	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	78.60

Bobby Carter bcarter, , (Active)

Course	Progress	Score
Science 600	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	0.00
Mathematics 500	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	0.00
Language Arts 500	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	0.00
History And Geography 500	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	0.00
Bible 500	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	0.00

Parent / Guardian Access

Clicking the **View Student Courses** tab opens a page like the one on the following page. It displays much of the same information as shown on the **Activity Stream**, with the addition of the name of the teacher assigned to each course. You see the following information:

1. Course Title
2. Teacher
3. Student's current Progress
4. Student's current Score

Use the **Students** drop-down list below the **View Student Course** tab to select another student.

Use the **Print Student Courses** button to create a report with the same information.

2/6/2015

2

View Student Courses Page

View Student Courses

Students: Zoe Carter (carter) Print Student Courses

Course	Teacher	Progress	Score
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>		
New Testament Survey	Melissa Abbott	<div style="width: 8.6%; background-color: #ccc; border: 1px solid #ccc;"></div> 8.6%	94.3
English I	Melissa Abbott	<div style="width: 9.2%; background-color: #ccc; border: 1px solid #ccc;"></div> 9.2%	94.1
Algebra I	Melissa Abbott	<div style="width: 0.6%; background-color: #ccc; border: 1px solid #ccc;"></div> 0.6%	78.6

Page 1 of 1 10 View 1 - 3 of 3

Double-clicking the **Course Title** on this page takes you to the **View Student Assignments** page. (You can also just click the **View Student Assignments** tab.) On **View Student Assignments** page (example on the next page) you see a detailed view of all assignments and progress in a course for the selected student. The date the student started the course is displayed at the top of the page, along with the date the course is scheduled to be completed.

Click the **Students** drop-down list to view courses for a different student or the **Courses** drop-down list to see the assignments for a different course. Click the **Print Student Course Assignments** button to print a detailed student assignment report which includes the information on the next page.

1. Unit
2. Assignment Title
3. Assignment Type (lesson, quiz, project, or test)
4. Progress in assignment
5. Due Date & Date Completed
6. Score for the assignment
7. Assignment Status

Assignment Status can be any of these:

- Assigned – available for student to begin work on
- Not Started – not yet available for student to work on. (There are assignments before it in the sequence to be done first.)
- Skipped – the teacher has decided not to have the student do this assignment
- Completed – the student has submitted the assignment as complete, but there are questions the teacher must still grade
- Graded – the assignment has been completed by the student and fully graded

View Student Course Assignments Page

View Student Course Assignments

Students: Bobby Carter (bcarter) ▾
 Courses: Science 600 ▾
Print Student Course Assignments

Science 600

Teacher: **Nancy O'Hara** Course Start Date: **02/05/2015** Course End Date: **06/12/2015**
Current Progress: **2%** Current Score: **98.8**

Unit#	Title	Type	Progress	Due Date	Completion Date	Score	Status
1	Photosynthesis: Location	LESSON	<div style="width: 100%; height: 10px; background-color: #ccc;"></div> 100%	02/05/2015	02/06/2015	100	Graded
1	Experiment: Anacharis Photosynthesis	PROJECT	<div style="width: 0%; height: 10px; background-color: #ccc;"></div> 0%	02/05/2015		0	Assigned
1	Photosynthesis: The Leaf Factory	LESSON	<div style="width: 100%; height: 10px; background-color: #ccc;"></div> 100%	02/06/2015	02/06/2015	100	Graded
1	Experiment: Seeds	PROJECT	<div style="width: 0%; height: 10px; background-color: #ccc;"></div> 0%	02/06/2015	02/06/2015	0	Completed
1	Photosynthesis: Products	LESSON	<div style="width: 100%; height: 10px; background-color: #ccc;"></div> 100%	02/09/2015	02/06/2015	96.4	Graded
1	Experiment: Digestive Enzymes	PROJECT	<div style="width: 0%; height: 10px; background-color: #ccc;"></div> 0%	02/09/2015		0	Assigned
1	Photosynthesis: Raw Materials	LESSON	<div style="width: 0%; height: 10px; background-color: #ccc;"></div> 0%	02/10/2015		0	Assigned
	Investigation: Plant						

Page 1 of 21 10 ▾ View 1 - 10 of 209

We hope you find the site easy to use and informative.

THANK YOU for being an involved parent / guardian!

Parent/Guardian involvement makes a difference!